



The Bow Valley Waste Management Commission (BVWMC) operates the Francis Cooke Regional Class III Landfill and Resource Recovery Centre (FCLRRC) near Exshaw, Alberta, in the world-famous Bow Valley. Do you have the diverse skills required to help us promote and support best-practice waste management in our community? BVWMC has an opportunity for a motivated professional to help guide sustainable waste management efforts in the region, engaging our local community in the drive to a circular economy. We're looking for a strong communicator who can support the Commission's goals by developing and implementing waste management educational programs, fostering positive partnerships with the public, community associations, business sector and multiple levels of government.

Regional Co-ordinator (Full time permanent contract for the right candidate)

Reporting to the Chief Administrative Officer (CAO) the Regional Co-ordinator will work with our governance team, linking to organisations throughout the region to support strategic goals including facilitating collaborative leadership on waste management, developing innovative waste management strategies, and driving improved diversion of recyclables from landfill. Public outreach is core to this role. Acting as a link between our organisation and the communities we serve, we seek a strong communicator capable of developing productive relations with regional partners to deliver effective waste management solutions for the region and promoting these within our community. Candidates should be committed to our environmental objectives, dedicated to diverting waste from landfill and developing our role as a key player in the circular economy.

Key responsibilities include:

- Research and promote innovative waste management strategies
- Analyse and interpret operational processes and data
- Assist and guide site users to increase diversion of recyclable waste from landfill at FCLRRC.
- Maintain and develop knowledge of legislative changes within the waste management industry and advise on effects for the Commission and partners in the region
- Co-ordinate regional waste managers group meetings
- Engage with waste management professionals throughout Southern Alberta to facilitate regional co-ordination on waste management initiatives
- Collaborate with municipal partners to promote sustainable waste management in the region
- Provide waste management expertise to support municipal initiatives
- Contribute to the Commission's strategic planning exercises and policy development

- Deliver educational events and presentations to business and community groups including annual school tours of the BVWMC facilities
- Manage Toward Zero Waste event programs and equipment
- Perform a variety of duties and tasks to support landfill, composting, and recycling operations

Ideal candidates will possess:

- Post-secondary education in environmental sciences or equivalent
- Broad knowledge and experience of the waste management industry
- Experience of developing productive relations with community organisations and multiple levels of government
- Knowledge and experience of the structures and processes of municipal and/or higher levels of government
- A commitment to environmental sustainability
- Excellent written and oral presentation skills
- Demonstrated initiative and work performance in previous employment roles
- Strong interpersonal and communication skills
- Possess or be willing to obtain SWANA landfill operator's certification
- Valid Class 5 Alberta driver's license

Flexible work arrangement will be offered where possible in an area with lifestyle opportunities abound. Excellent benefits package and bonus plan included. Salary will be commensurate with candidate's skills and experience.

Please forward all enquiries including resumes and cover letters in application to elizabeth@bvwaste.ca, or in person at the Francis Cooke Regional Class III Landfill and Resource Recovery Centre, Highway 1A, 5km East of Exshaw, Alberta. Position will remain open until successful candidate is hired.